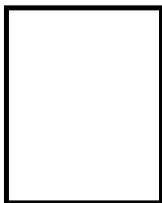
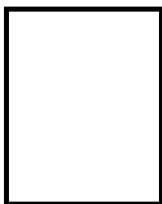
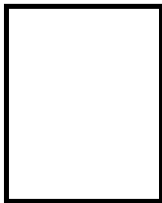
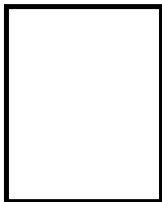
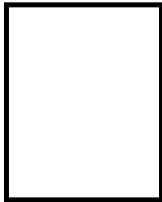


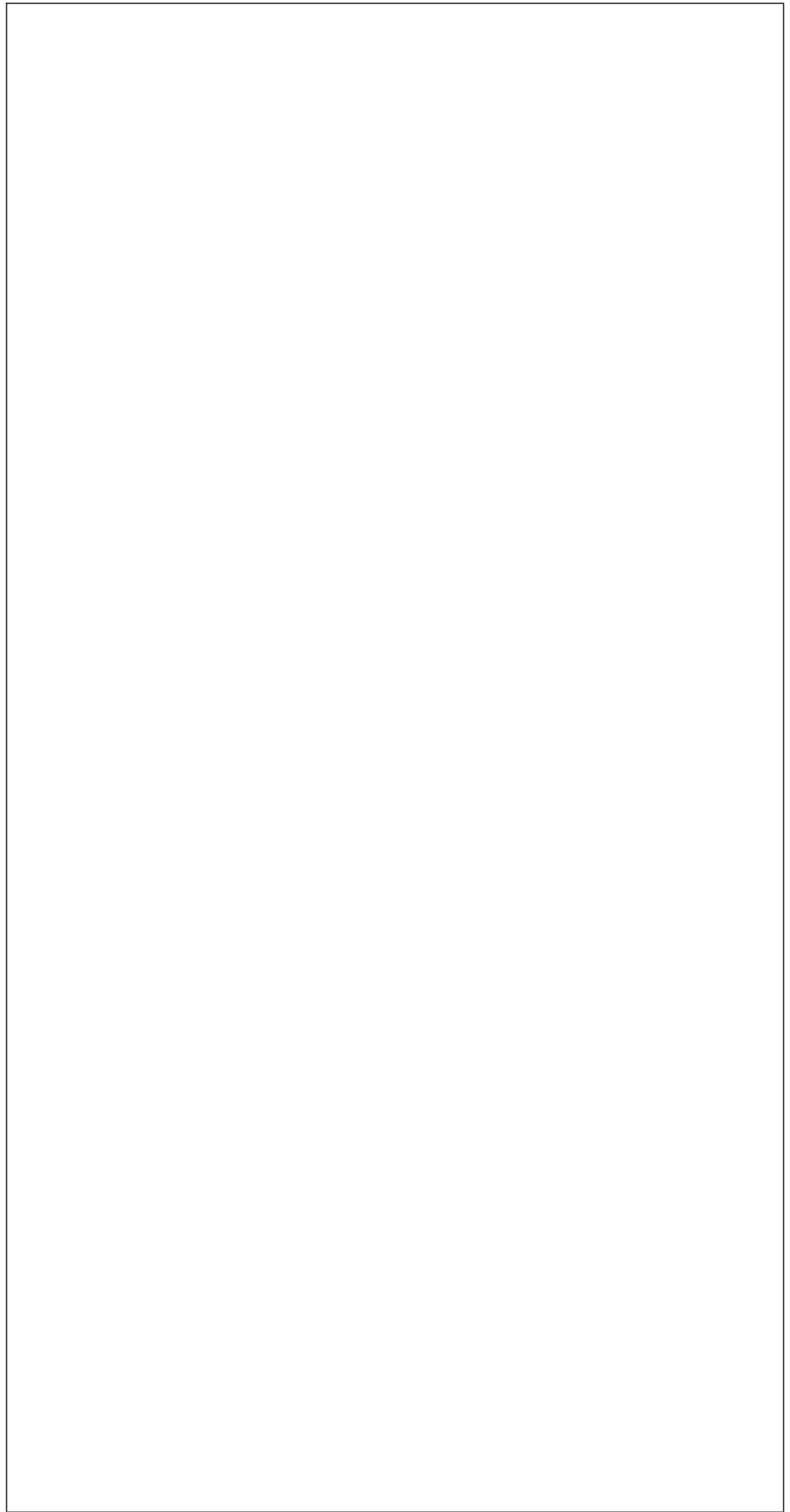
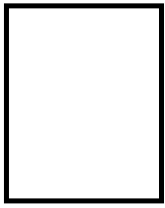
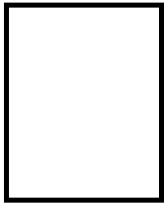
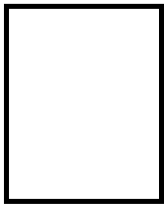
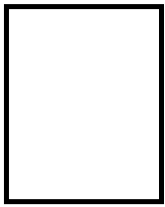
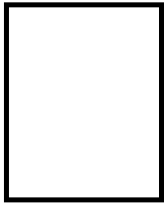
**EXECUTIVE MEMBER BRIEFING PAPER**

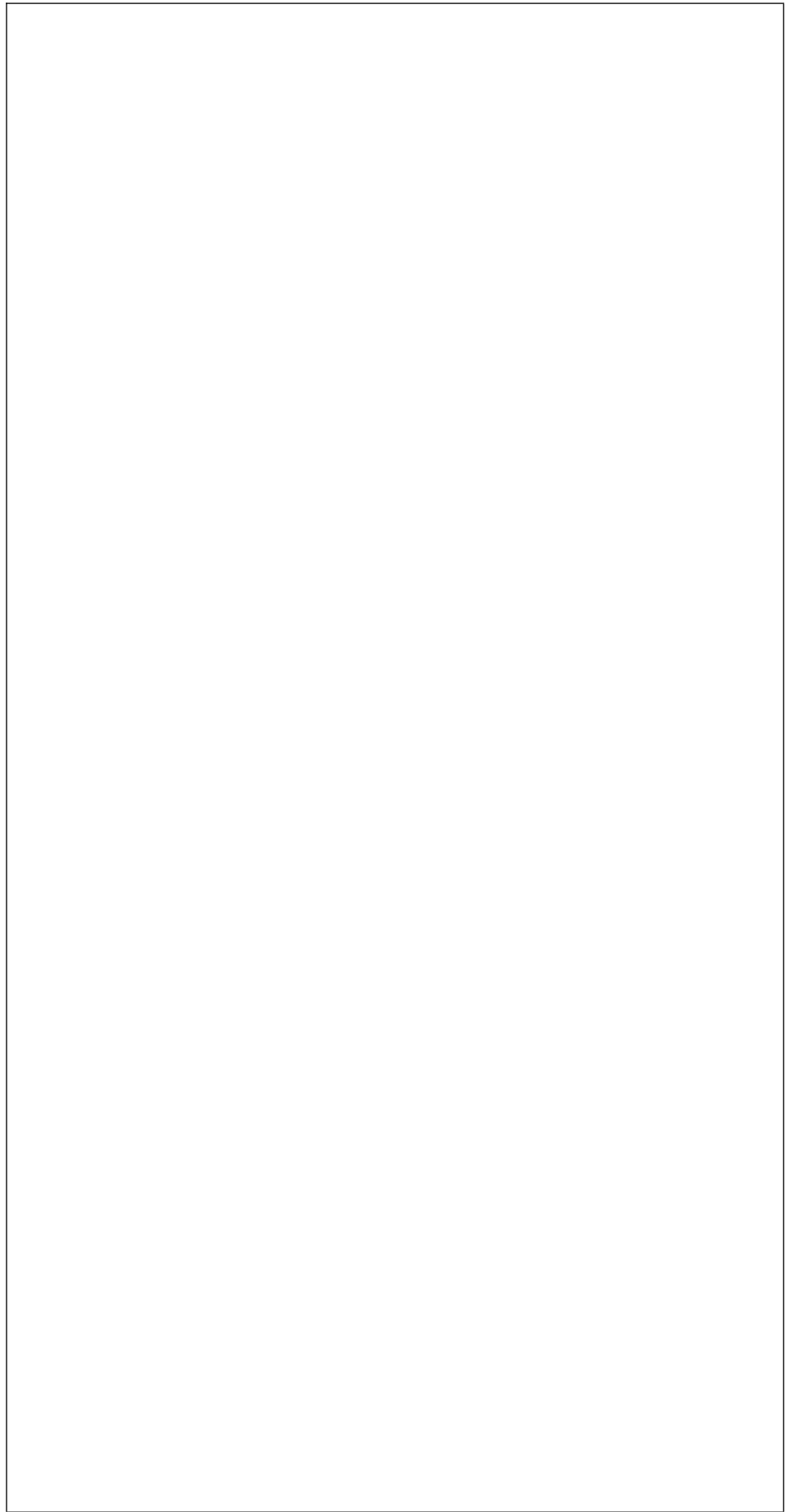
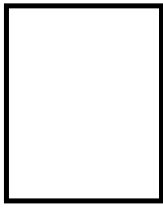
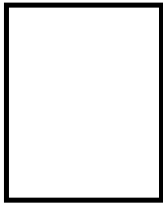
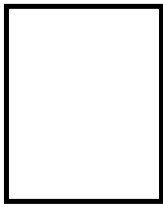
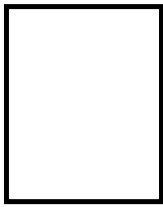
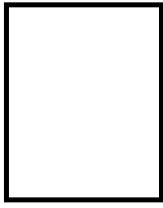
**TO:** Executive Member – Children’s Services

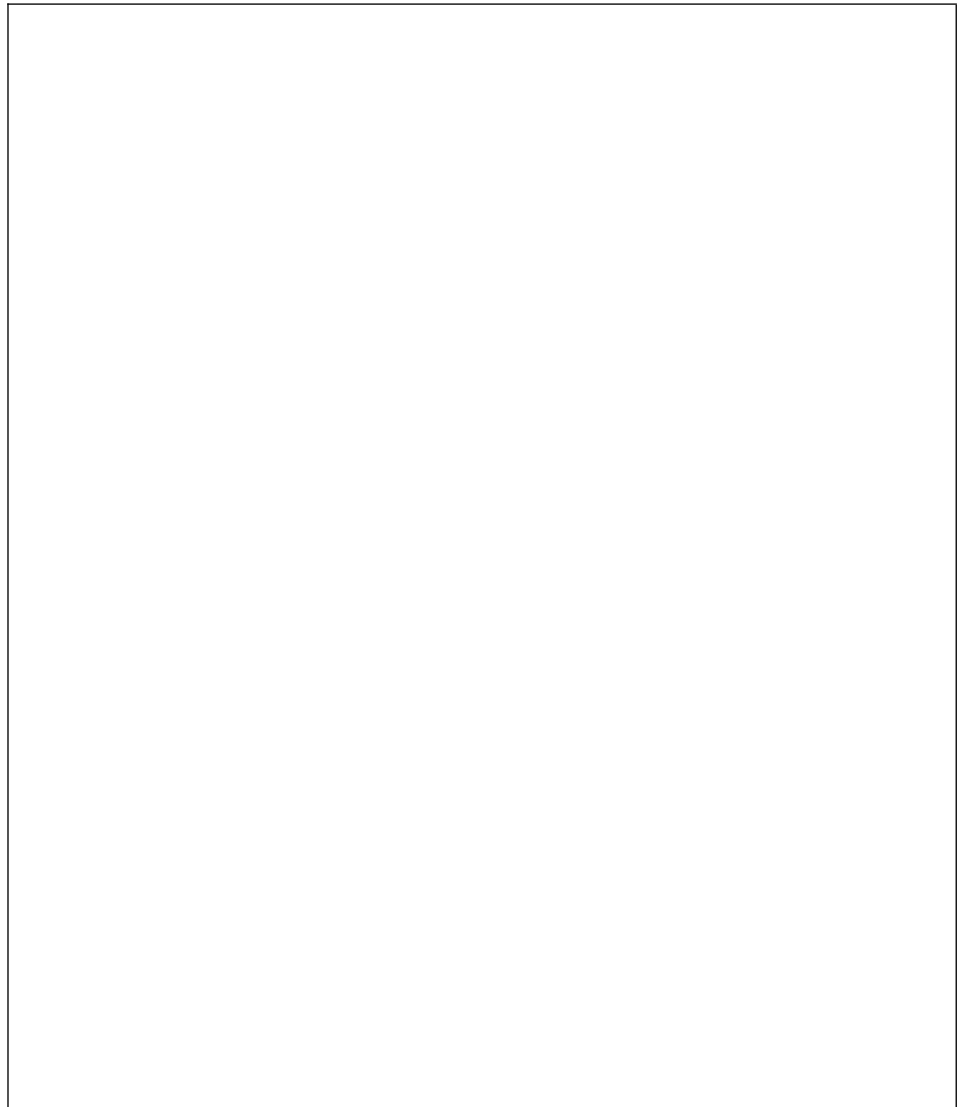
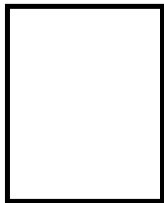
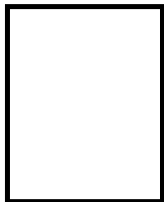
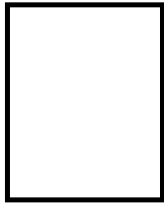
**FROM:** Director of Children’s Services & Education

**DATE:** 21 AUGUST 2012









**PORTFOLIOS AFFECTED:** CHILDREN'S SERVICES

**WARDS AFFECTED:** ALL

**KEY DECISION:** No

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**BUDGET MONITORING REPORT – 2012/13**  
**Based on Monitoring Information as at end of July 2012**

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**1. PURPOSE**

- 1.1 To report the latest position with regard to the delivery of the Portfolio's capital programme for the current year and highlight any issues of concern.
- 1.2 To report the latest revenue position including:
  - (a) The latest projections of expenditure and income for 2012/13 against the Portfolio's approved cash limit. Monitoring of items outside the cash limit will be undertaken by the appropriate Lead Director and reported corporately by the Director of Finance.

- (b) To comment on the financial pressures and opportunities and how it is proposed to manage them.
- (c) To provide details of windfall income received during the year and where applicable, any approved in-year budget increases.

## **2. RECOMMENDATIONS**

- 2.1 To note the capital and revenue financial position for the portfolio.
- 2.2 To note the content of the information prepared for presentation to the portfolio scrutiny and opposition Members at Appendix 4.

## **3. BACKGROUND**

- 3.1 All portfolios are required to examine their revenue and capital budget position on a monthly basis.

## **4. RATIONALE**

- 4.1 To provide the latest available capital monitoring information together with an assessment of how projects are delivering the right outcomes and to report the latest revenue budget monitoring information.

## **5. KEY ISSUES**

- 5.1 The portfolio is currently **on target** to deliver the capital programme within its approved budget for 2012/13. See 7.1.
- 5.2 The Children's Services portfolio is currently predicting **to spend in line** with its approved cash limit for 2012/13. See 7.2.

## **6. POLICY IMPLICATIONS**

- 6.1 None

## **7. FINANCIAL IMPLICATIONS**

### **7.1 CAPITAL PROGRAMME**

- 7.1.1 The latest information available on individual schemes in the capital programme is detailed in Appendix 1 based on the new portfolio structure. An update on the major projects and other variations are highlighted in the table below.
- 7.1.2 Based on the latest information at end of July 2012, the capital budget for approved schemes is **£430,000** with expenditure to date of **£38,000 (or 8.9%)**. The latest information available on major projects is highlighted in the tables below, and detailed monitoring for each individual scheme is attached at Appendix 1.

#### (a) Update on Major Projects

<b>Project / Scheme</b>	<b>Commentary in respect of current year progress</b>	<b>Commentary in respect of overall progress</b>
Disabled Facilities Grant	Overall budget of £430,000 including £114,000 DFG, £311,000 main programme including £111,000 carried over from last	Planned programme of works is in progress to deliver the schemes within budget for 2012/13.

	year, and £5,000 owner contribution.	
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**\* Adjustments to the capital programme subject to approval of Executive Board**

**7.2 CASH LIMITS AND REVENUE EXPENDITURE**

7.2.1 The opening cash limit for the year is £37,928,400 (see Appendix 2).

7.2.2 There are nine adjustments approved by the Executive Board, and after including £8,156,500 cash limit transfer to Schools and Education portfolio and £289,400 increase for carry forward of unspent grants from 2010/11, the latest cash limit for Children's Services becomes **£28,174,700**. The Portfolio is currently **predicting to spend in line with** this anticipated cash limit. (See Appendix 3).

7.2.3 An analysis of the major changes since the last report is as follows:

	Budget/Latest Prediction	Cash Limit	Budget Gap
	£	£	£
Previous report – forecasted position	36,050,100	36,050,100	0
<u>Movements since previous report:</u>			
Transfer to Schools & Education	(8,156,500)	* (8,156,500)	0
Cash Limit increase for cfwd grants:- CWDC funding	289,400	* 289,400	0
Tsfr to EI&S – confidential waste	(1,400)	(1,400)	0
Adjst for carbon reduction charge	(3,600)	(3,600)	0
Carbon management plan	(3,300)	(3,300)	0
<b>Current position against Cash Limit</b>	<b>28,174,700</b>	<b>28,174,700</b>	<b>0</b>

**\* Cash limit adjustment subject to approval of Executive Board**

Transfer of cash limited budgets of £8,156,500 from Children's Services to the newly created Schools & Education portfolio.

Underspends arising from unspent grants and contributions in 2011/12 amounted to £348,900 comprising of YOT for £59,500 and CWDC for £289,400. The grant amount of £289,400 for CWDC listed in the above table is requested to be transferred into the current year's cash limit.

Transfer of £1,400 to Environment for centralisation of budgets for confidential waste collection.

Cash limit adjustment of £3,600 for carbon reduction commitment costs over-accrued in 2011/12.

Cash limit adjustment of £3,300 in respect of ongoing savings from 2011/12 for

carbon management plan.

#### 7.2.4 ACTION PLAN (Management within the 2012/13 cash limit)

The portfolio has included all known budget pressures in its approved budget for the year and is currently expected to deliver services within this budget.

#### 7.2.5 Transformation Monitoring

Progress in relation to the transformation programme is monitored and reported separately to the Transformation Board. Monitoring of Transformation Reviews as at the end of July shows that savings of £100K have been implemented effectively and £686K remain on target for delivery in the year. See Appendix 4.

The Portfolio target for Year 2 of the transformation programme is £250,000 plus £536,000 of new savings introduced to balance the budget for 2012/13.

#### 7.2.6 Summary of Windfall Gains and Approved In-Year Budget Increases (Year to Date)

There are no current windfall gains forecast for the portfolio.

#### 7.2.7 Future Pressures and Opportunities

The portfolio continues to evaluate financial challenges as they arise in the year and will report progress and predicted variances each month.

#### 7.2.8 Proposals for Balancing the 2013/14 Budget

The Children's Services Portfolio is committed to delivering further budget reductions of £813,000 as part of the budget planning process already approved. This is in addition to potential loss of DSG grant to children's centres of £1.5 million and any budget cuts yet to be agreed.

A detailed review of all essential and statutory services is underway to assess budget options from April 2013.

### **8. LEGAL IMPLICATIONS**

8.1 None

### **9. RESOURCE IMPLICATIONS**

9.1 None

### **10. EQUALITY IMPLICATIONS**

10.1 The decisions to be taken do not change policy and do not require any further consideration in respect of equality issues.

### **11. CONSULTATIONS**

11.1 Regular and frequent consultations with budget holders via the Departmental Management teams are an essential feature of the budget monitoring process.

## **DIRECTOR OF CHILDREN'S SERVICES & EDUCATION**

**Contact Officer:** Zoe Evans Tel: (58) 5553  
**Date Prepared:** 9th July 2012

**Background Papers:** Budget Report to Council 5<sup>th</sup> March 2012  
Capital Programme 2012/2015  
Revenue Estimates 2012/2013  
Capital Monitoring 2012/13 Appendix 1  
Revenue Monitoring 2012/13 Appendix 2, 3 and 4